

SPECIAL CONDITION FOR ALL EMPLOYEES

I understand that this offer of employment is conditional upon satisfactory completion of a criminal record check as required by board policy. I understand that if the criminal record check reflects that I do not meet the employment standards of the Mooresville Graded School District Board of Education this offer of employment will be withdrawn and my employment terminated immediately.

Applicant's/Employee's Signature

Date

CONSUMER REPORT NOTICE AND AUTHORIZATION

The Mooresville Graded Schools will conduct a criminal record check on you before final approval of your application for employment. The Mooresville Graded Schools may also conduct periodic criminal checks on you after you are hired. If the Mooresville Graded Schools obtain these reports from a credit reporting agency, the reports are considered consumer reports under the Federal Fair Credit Reporting Act. You are entitled to receive a free copy of any consumer report if you request it or if the school system modifies your employment status as a result.

In order to be considered a candidate for permanent employment in the Mooresville Graded Schools, you must authorize the school system to obtain a criminal history report on you.

AUTHORIZATION

Please complete this form if you authorize the Mooresville Graded Schools to obtain a criminal history report from a credit reporting agency, the North Carolina State Bureau of Investigation, or other agency or source of information.

Name: _____
LAST FIRST MIDDLE MAIDEN

Mailing Address: _____
STREET / PO BOX

CITY STATE ZIP

Home Phone: (_____) _____ **Birth Date:** ____/____/____

Driver's License #: _____ **State:** _____ **SSN #:** _____

Ethnicity: Are you of Hispanic or Latino ethnicity – person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race?

Yes _____ (You may, but are NOT required to complete the "Race" section below.) No _____

Race: Please check one or more of the descriptions below corresponding to the racial group(s) with which you identify.

- _____ **Black or African American** – A person having origins in any of the black racial groups of Africa.
- _____ **Native Hawaiian or Other Pacific Islander** – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- _____ **Asian** – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.
- _____ **American Indian or Alaska Native** – A person having origins in any of the original peoples of North and South America (including Central America) and who maintain tribal affiliation or community attachment.
- _____ **White** – A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

School/Dept: _____ **Job Title:** _____

List ALL counties of residence in North Carolina: _____

List ALL residences outside of North Carolina, including street address, city, and state:

I hereby authorize the Mooresville Graded Schools to obtain a criminal history report from a credit reporting agency, the North Carolina State Bureau of Investigation, or other agencies, and waive any claim for damages or injury against the Mooresville Graded Schools or the provider of the report, except as provided by the Fair Credit Reporting Act.

Applicant's/Employee's Signature

Date